

# OAKWRIGHTS®

*Beautiful by Nature*

**Oak Framer / Oak Framing  
Workshop Personnel**  
JOB DESCRIPTION

**Workshop / Office base:** Sugwas, Hereford

**Contract:** Full time, permanent

**Salary:** From £9.50 Per Hour (dependant on experience)

**Main Duties and Responsibilities:**

Our successful candidates will be closely following and working to detailed production drawings, details, cutting lists, and other associated documentation in the timescales provided.

You will be working with our existing team to manufacture these oak frames in our modern premises.

Our successful candidate will be a solution provider, offering a first rate, friendly, can-do attitude.

**You need to work as an integrated member of the team to:**

- Produce the highest quality oak frames.
- Fulfil the aspirations of the client.
- Assist in keeping Oakwrights at the forefront of modern building design and construction, by utilising the most advanced software and hardware available today, and incorporating the best modern methods of construction.

**In addition, our Oak Framers need to:**

- Be efficient for Oakwrights to design, manufacture and erect.
- Take account of the unique issues arising from building with oak structural oak frame.
- Provide value for money for our clients.

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## **Working Hours / Holiday / Salary**

- Salary determined by experience, ability and periodic review.
- 45 hour week – Normal working hours - 06.00 to 15.30 Mon to Fri.
- Flexible working hours with possibility of night shifts.
- Overtime will be available (which we encourage when required) including occasional Saturday mornings.
- Overtime rate is based on time and a half.
- 23 days paid holidays per year, excluding the eight statutory Banks Holidays per year.
- Long Service Holiday Entitlement.
- Profit Share Scheme.
- There will be an initial trial period of six months.
- Absences must be notified and agreed.
- Statutory Sick Pay applies.
- Pension.

## **The Person**

### **Experience in a woodworking discipline is preferred with reference to:**

- Off-site manufacture
- Complicated building layouts
- High value clients and projects
- Working to very tight tolerances

### **Personal Attributes:**

#### **Organisation**

- Excellent time management and organisational skills, both in reference to themselves and individual projects.
- Prioritise actions in order of importance.

#### **Relationships and Communications**

- Good communication and friendly manner when dealing with clients or staff.
- Do not work in isolation ensure that all information is two way with your key colleagues and line management

#### **Health and Safety:**

Due to the nature of our work predominantly being based in a workshop environment, health and safety is a primary focus. Working together it is our aim and responsibility to deliver our health and safety protocols so we can provide a safe working environment.